

**BOURGH OF WIND GAP  
MECHANIC STREET  
WIND GAP, PA 18091  
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The Council meeting of the Borough of Wind Gap on Tuesday, February 19, 2013, was called to order at 7:30 p.m. by Council President, George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: John Maher, Kerry Gassler, Tony Curcio, and Dave Hess. Also in attendance were Mayor James M. Shoemaker, Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher and Borough Administrator Louise Firestone. Absent was Councilman Jon Faust.

## **PUBLIC COMMENT**

No one appeared before Council at this time.

## **APPROVAL OF MINUTES**

**On motion** by Tony Curcio to approve the minutes of the February 4, 2013 Council meeting and seconded by Kerry Gassler. Roll call vote taken. In favor: T. Curcio, K. Gassler, D. Hess, G. Hinton, J. Weaver. Abstained: J. Maher. Motion carried with a vote of 5-0-1.

## **COMMITTEE REPORTS**

1. EMS . Kerry Gassler reported that the Ambulance Corps responded to 68 calls in November 2012 for a total of 765 calls for the year. A meeting is scheduled for tomorrow night, so Kerry will have the end of the year numbers to report for the next workshop meeting. The Ambulance Corps participated in a meeting with the Borough engineer and the fire company to provide their needs for the MSG property.
2. Fire Co. . Dave Hess reported that the Fire Company also met with the Borough engineer regarding their needs at the MSG property. They responded to 12 calls for the month of January. Dave asked what the dates are for the fire company carnival. George reported that the carnival is scheduled for June 28 and 29, 2013. A summer sounds concert is scheduled for Sunday, June 29, 2013.
3. Zoning . Tony Curcio reported that no new applications have been received so the March 6, 2013 Zoning Hearing Board meeting has been cancelled.
4. Planning . George Hinton reported that the Planning Commission will meet in March to discuss the MSG subdivision.
5. Municipal Authority . John Maher was on vacation so he did not attend the meeting. He will attend this month's meeting.
6. Streets . Dave Hess reported that the Borough received another delivery of salt today. The big dump truck had a flat tire, but it has been fixed. This afternoon the dump truck broke down again and had to be pulled back to the Borough garage. Rich is in the process of getting prices to transform the hook loader into a snow plow with spreader. The one quote is approximately \$18,000 just for the

7. Kerry explained that the Borough could just change the prices to remain the same. At this point, if Rich is getting prices for snow, Dave suggested at the same time in getting prices for a new vehicle.

Dave reported that there is a seminar April 21 through April 23 with information on road maintenance, LED technology, concrete, etc. Council agreed that Rich will attend the seminar with the option of staying over at a hotel or commuting back and forth.

7. Police - Mayor Shoemaker reported that the Police Department responded to 126 calls for the month of January, 5 animal complaints, 4 motor vehicle accidents were investigated, they issued 18 traffic citations and 1 parking ticket. All officers attended CPR and First Aid training in January.

*Borough Engineer, Brian Pysher, arrived at 7:43 p.m.*

8. Park . Joe Weaver stated that now that the Borough has hired a new Street Leader there is concern about continuing the communication with the Park Board. He asked that a report be provided to the Park Board for their meetings which are held on the second Tuesday of each month so they are aware of the work that is being done in the park. The Park Board expressed their concern about the removal of the swing set and the pending litigation. Ron Karasek did make contact with the insurance attorney, but to date they have not returned his call. Louise added that the insurance adjuster stated that the set can be removed, but the removal must be videotaped and the set has to be stored and must remain intact. Joe stated that the Park Board wants to know how much work will be done in the Park, but also how soon it will be done. They are concerned about how the work will be paid for and the availability of the open space money. George stated that the open space money cannot be obtained until the Borough has a Master Plan. Louise added that the open space money is set aside by the County with the requirement that the municipalities apply for the money allocated to them. The County will determine what projects will be done each year because they only have so much of that money allocated in their budget. If the Borough does not apply for their portion of the open space this year, it can be applied for next year, because this is a five year cycle of funding from the County. George said that the Borough will be upgrading the kiddie play area and the swing sets this year. There is a jungle gym that was purchased that needs to be installed. Brian added that he has had some correspondence with Matt regarding the safety of the equipment and replacing the equipment back. He hopes that Matt will give his input recommending the equipment that should be replaced after the base is dug up and replaced. Joe said the Park Board was supposed to meet at the Park this past Sunday at 1:00 to look at the equipment. Brian asked to be kept in the loop so everyone can coordinate meetings and suggestions.

9. 911 . Tony Curcio had nothing to report.

10. Tipping Fees - Tony Curcio reported that there has been no change since the last report.

11. Building Finance Committee . George Hinton reported that the finance committee along with Ron Karasek met with Merchant's Bank regarding the information required by them so that the paperwork can be sent into the State for approval. Hopefully that information will be provided by Merchant's by this Friday. Ron added that he needs the information so that he can advertise the ordinance in time for the Council meeting on March 4, 2013.

12. GIS Update. John Maher had nothing to report. George asked if it would be possible to print address labels from the GIS system in order to do a mailing to all residents in the Borough. George and the Mayor were discussing the banners and the amount of people who have committed to purchasing a banner does meet the minimum order requirement. The Mayor stated that he needs 30

George suggested that we use either a form letter or possibly I sponsor the cost of the mailing so that it will be at no cost to the Borough to make sure everyone is notified. John will look into the cost of postcards and will review GIS in the next couple days.

13. Zoning Ordinance Changes (Signs) . Jon Faust was absent.
14. Banners . Mayor Shoemaker and Council already discussed the banners.
15. International Property Maintenance Code (IPMC) . John Maher asked if Council had an opportunity to discuss the revisions to the nuisance ordinance. Ron had reviewed the changes and e-mailed those changes, but unfortunately that e-mail was not distributed. Council will be provided the changes and this will be discussed at the March 4, 2013 Council meeting.

## **MAYOR'S REPORT**

Mayor Shoemaker reported that the Slate Belt COG will meet February 27, 2013 at 7:00 p.m. at the Slate Belt COG office, everyone is welcome to attend. The snow date is February 28, 2013. He stated that he has received many compliments on the snow removal throughout the Borough during all the snow events this year and he thanked the Street Department for their hard work. There are thirty days until spring so please clean up the curbs and sidewalks. There are still ongoing discussions regarding regionalizing police departments. A new police cruiser has been ordered with funds from a State Gaming Grant. The Borough can expect delivery in eight to ten weeks. The Borough is looking into a possible solution regarding the discharge of water into the Borough roadways.

## **NEW BUSINESS**

1. Resolution for Hurricane damage. Louise reported that she attended a meeting with PEMA and FEMA to submit Hurricane Sandy damage costs incurred by the Borough. It has been determined that costs incurred by the Police Department, Fire Company or the Ambulance Corps does not qualify for reimbursement, but costs associated with damage or hourly rates specific to clean up of debris does qualify. The preliminary review by FEMA of these costs is approximately \$7,000.

**On motion** by Kerry Gassler to approve the Resolution authorizing Louise Firestone to act on behalf of the Borough for FEMA reimbursement associated with Hurricane Sandy and seconded by John Maher. Roll call vote taken. Motion carried unanimously.

2. Part-time/Seasonal Employee for the Street Department. Dave Hess asked how Council would like to proceed with a part-time or seasonal summer help employee. A part-time definition has been included in the new Teamster Contract so the Borough can now hire an employee. George suggested looking at the top candidates that were interviewed during the process of hiring a full-time street leader, but who were not hired. Council agreed that Rich Fox would review the applications. Council will have to discuss the hourly compensation during an Executive Session.

## **OLD BUSINESS**

1. MSG Property - George Hinton reported that as a result of the meeting held with the Borough Engineer, the Fire Company and the Ambulance Corps the upstairs of the building was designed to meet their needs. Brian will draft a drawing that will be reviewed by all involved parties. After they have reviewed that drawing, the Borough will make a submission to Pennsylvania Labor and Industry. Brian completed a drawing of the subdivision of the property. An application has been made to the

at their March meeting. The subdivision includes a total of property to the school district property where eventually a property off on the east that would allow enough room to build a social hall. An access easement is provided for over the existing lane coming into the property. He asked Council to review the drawing and express any concerns so that those changes can be made prior to submission. This plan will be before the Planning Commission on Thursday, March 7, 2013. John stated that he will attend that meeting.

2. Brian Pysher reported that he received two estimates for the repairs to the Male Road Bridge. He hopes that the other company he contacted will provide an estimate so the Borough has three estimates to compare. There is a bond in place that potentially will cover all engineering costs associated with the repairs to the bridge. Brian suggested that the Borough request the entire amount of the bond because the future repairs to the bridge according to the annual bridge inspections include replacing the entire box beam. Current studies do not indicate how long the repair to the parapet will continue to allow traffic on the bridge. PennDOT believes that this repair will correct the issue, but the length of time is unknown at this time.

**On motion** by Tony Curcio to adjourn the meeting of February 19, 2013. Council agreed unanimously.

The meeting of February 19, 2013 adjourned at 8:12 p.m.

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Louise Firestone, Borough Administrator